

Committee(s): Health and Wellbeing Board	Dated: 13 th September 2024
Subject: Annual Review of Terms of Reference for the Health and Wellbeing Board	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	3, 8, 10
Does this proposal require extra revenue and/or capital spending?	N/A
If so, how much?	
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain's Department?	
Report of: Town Clerk	For Decision

Summary

This report concerns the annual review the Terms of Reference of the Health and Wellbeing Board, to provide time for considering and discussion of any changes before they are submitted to the Policy & Resources Committee, in time for the annual reappointment of Committees by the Court of Common Council. Therefore, this report is initially being brought before the Board at its September meeting to allow time for proposed changes to be considered and developed at subsequent meetings.

The Terms of Reference for the Health and Wellbeing Board are attached at Appendix 1.

Recommendations

It is recommended that Members consider any changes to the Board's Terms of Reference (set out at Appendix 1).

Main Report

1. The current Terms of Reference, as approved by the Court of Common Council in April 2024, are listed at Appendix 1.
2. There have been no suggestions for changes in the interim to be considered by the Board since its last Annual Review.
3. Following consideration of any changes to the Board's Terms of Reference, the Terms of Reference shall be received by the Board at a future meeting, to be

approved for onward submission to the Policy & Resources Committee, and subsequently the Court of Common Council.

Appendices

- Appendix 1 – Court Order 2024/25 – Health and Wellbeing Board

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HEALTH AND WELLBEING BOARD Terms of Reference

1. **Constitution**
A Non-Ward Committee consisting of,
 - three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
 - the Chairman of the Policy and Resources Committee (or his/her representative)
 - the Chairman of Community and Children's Services Committee (or his/her representative)
 - the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
 - the Director of Public Health or his/her representative
 - the Director of the Community and Children's Services Department
 - a representative of Healthwatch appointed by that agency
 - NHS representative of the City and Hackney Place of the North East London Integrated Care Board ("ICB") appointed by that agency.
 - a representative of the Safer City Partnership
 - the Port Health and Public Protection Director
 - a representative of the City of London Police appointed by the Commissioner
 - NHS representative of the East London Foundation Trust ("ELFT") appointed by that agency
 - NHS representative of the of the Barts Health NHS Trust (St Bartholomew's Hospital) appointed by that agency
 - NHS representative of the Homerton Healthcare NHS Foundation Trust appointed by that agency

2. **Quorum**
The quorum consists of three Members, the majority of whom must be Members of the Common Council or officers representing the City of London Corporation.

3. **Membership 2024/25**

- 5 (3) Mary Durcan
- 2 (2) Randall Anderson, Deputy
- 1 (1) Ceri Wilkins

Together with the Members referred to in paragraph 1 above.

Co-opted Members

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

4. **Terms of Reference**

To be responsible for:-

- a) carrying out all duties* conferred by the:- Health and Social Care Act 2012, Health and Care Act 2022 ("the HSCA") and Section 128A of the NHS Act 2006 for the City of London area, among which:-
 - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
 - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

*All of these duties should be carried out in accordance with the provisions of the HSCA 2012 and 2022 concerning the requirement to consult the public and to have regard to the statutory guidance issued by the Secretary of State including "Statutory guidance on joint strategic needs assessment and joint health and wellbeing strategies (JHWBS)" <https://www.gov.uk/government/publications/jsnas-and-jhws-statutory-guidance> and non-statutory guidance " Health and wellbeing board – guidance" <https://www.gov.uk/government/publications/health-and-wellbeing-boards-guidance/health-and-wellbeing-boards-guidance> ;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.
- d) to carry out the statutory duty to assess needs for pharmaceutical services in the City Corporation's area and to publish a statement of its first assessment and of any revised assessment.
- e) to be involved in the preparation of the joint forward plan for the ICB and its partner bodies including consideration of whether the draft takes proper account to of the Joint Local Health and Wellbeing Strategy.

f) Approval of the Better Care Fund plan for the City of London area

5. **Substitutes for Statutory Members**

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.